

# **Proposal Guidelines for Third-Party Funding Requests**

Saol Therapeutics Inc. (Saol) reviews request for support of independent third-party funding request submissions via Saol's online grant portal (<a href="https://saolrx.com/contact-us/grantrequest/">https://saolrx.com/contact-us/grantrequest/</a>). Any requests sent directly to Saol via other methods will be redirected to the portal for submission. For any questions, email <a href="mailto:grants@saolrx.com">grants@saolrx.com</a> for assistance.

# All Funding Requests

#### Timeline

Submission of any funding requests must be submitted at least 90 days in advance of the activity start date. Once a request has been submitted, you will receive an email confirmation of receipt within one (1) week. Saol's Grants Review Committee reviews submissions periodically, ~once every 60-90 days.

#### Review Criteria

The Grants Review Committee evaluates proposals according to their scientific merit, alignment with Saol's therapeutic areas of interest, and available funding along with the following criteria:

- Education focused on supporting excellence in improving patient care
- Meets accreditors' guidelines related to content, speaker selection, educational objectives, educational methods, etc.
- Venue and format are conducive to effective and efficient learning
- Ability to educate healthcare professional audience at appropriate/reasonable cost

In addition to the information requested in the online application, a full proposal upload is also required and should include, but not be limited to, the following information listed below. Please note that after the initial submission, you may be asked to provide additional information or clarification before a decision is rendered.

# General Grant Submission Requirements (See Page 4 for Charitable Donations)

## **Executive Summary of Proposal**

Introductory, snapshot of proposal placed at the beginning and must be on the requesting organization's letterhead. Information to be included in the executive summary:

- Learning objectives based on the practice gaps/educational needs
- Educational design
- Target audience
- Number of anticipated learners for each modality (e.g., live and on-demand enduring)
- Outcome measurement components (if applicable)
- Start date of content creation
- Start date of activities
- End date of activities
- Launch date(s) of each modality (e.g., live and on demand enduring)



Requested funds from Saol (include total support needed to implement the activity)

# Target Audience/Audience Generation

Target audience for educational program must be identified within the proposal. In addition, please describe recruitment methods for reaching target audience(s), if applicable. The anticipated or estimated participant reach should also be included with a description of the types of audience (e.g., specialty, credentials).

## Provider/Partner Expertise

Provide a description of the requesting organization's experience within the therapeutic area and/or with the educational design that is proposed.

## Budget

A proposed budget must be submitted for every grant request and should detail the intended use of the requested funds. The budget must illustrate a reasonable cost for the program activities being supported. Within the proposal, please state the funding requested from Saol, in addition to the total cost of the activity, and cost per learner.

To ensure that Saol is not the only organization in which funding is being requested of, please state this and ensure the budget accurately reflects that requirement (i.e., the budget cannot be the same amount requested from Saol).

#### Sponsorship Acknowledgement

A description of any Saol-sponsored acknowledgement that will be provided to the audience (e.g., signage, recruitment, brochure).

#### W-9

Although not required to be submitted during the submission process, be prepared to send to Saol if funding is approved.

# Specific to Medical Educational Grants

#### Needs Assessment/Gaps/Barriers

Needs assessment should be referenced and demonstrate an understanding of the specific practice gaps and barriers of the target audience.

#### Learning Objectives

Provide clearly defined, measurable and attainable learning objectives that address the identified gaps and barriers in terms of what the learners will achieve as a result of participation.



## Educational Design and Methods

Describe the approach that will be implemented to address knowledge competence and performance gaps that underline identified healthcare gaps.

#### Publication Plan (if applicable)

Provide a description of how the provider will communicate the progress and outcomes of the educational program to Saol.

## Program Evaluation and Outcomes Reporting

Describe your approach to evaluate the quality of the activity and the ability of the participants to achieve the learning objectives. Describe methods used for determining the impact of the educational program on addressing the identified healthcare gaps.

#### CME Accredited

If the activity will be providing CME credits to the target audience, proof of the CME accreditation must be provided along with the proposal that includes the accrediting organization.

#### Program Closeout/ Reconciliation

Within 90 days of the program conclusion, provide a reconciliation of budget, summary of outcomes, and summary of evaluation survey if conducted to Saol via email at <a href="mailto:grants@saolrx.com">grants@saolrx.com</a>. For returning unused funds, send check to the address below:

Saol Therapeutics Inc.

Attn: Grants

1000 Holcomb Woods Parkway, Suite 270

Roswell, GA 30076

# Specific to Investigator Initiated Study Requests

Investigator Initiated Studies (IIS) are unsolicited clinical studies initiated and managed by a non-pharmaceutical company researcher, individual investigators, institutions, collaborative study groups or cooperative groups. The researcher is responsible for the legal and regulatory responsibilities of the trial sponsor for the conduct and management of the study as defined by all applicable laws and regulations.

#### Eligibility Requirements

Saol may support IIS activity with drug supply, funding, material and/or information, as allowed under local laws and regulations, provided they align with Saol's areas of interest.

#### Types of IIS Eligible for Support

- Preclinical and clinical studies
- Observational Studies, e.g. epidemiological studies or outcome studies
- Real world evidence



#### Documents to Provide

Submission of a full protocol with all required supporting documents including a detailed line item budget. A full protocol should contain a minimum of the following information:

- Name & contact information of investigator(s)
- Study title
- Background & Rationale
- Study objectives
- Research design & methods
- Statistical considerations
- Data analysis plan
- Study timelines
- Plan of handling adverse events
- References
- Drug and Budget projections (as required)

#### Important Note on Disclosure

Saol Therapeutics is committed to transparency in its interactions with healthcare professionals and health care organizations/institutions. Consistent with applicable laws and/or codes of practice applicable to the pharmaceutical industry, certain information related to the project [including but not limited to, the names of the parties, the amount of funding (including fees and expenses reimbursed) as well as the title and purpose of the agreement may be communicated to any relevant authorities/institutions and/or publicly disclosed by Saol Therapeutics and/or by relevant authorities/institutions].

# Specific to Charitable Donations

# Letter of Request

On the requesting organization's letterhead, provide a letter of request that describes the need, the event, the educational component and the organization's philanthropy statement.

#### Tax ID

Please provide documentation of the organization's 501(c)(3) status as we only provide charitable contributions for not-for-profit organizations.